**Unit 6 - Assignment 1 (Passes) -**

**Part 1**

Devise project aims and objectives for a chosen scenario.

You need to produce a short report for this (500 words maximum).

Criteria P1 ✔

**Task 2**

1. Produce a project management plan using MS Project for your chosen

scenario that covers aspects of cost, scope, time, quality, communication, risk and resources.

Criteria P2 ✔

2. Produce a work breakdown structure and a Gantt Chart to provide timeframes

and stages for completion using MS Project.

Criteria P3 ✔

**Part 2**

Task 1 (Date due 16/1/19)

a) Carry out small-scale research by applying qualitative or quantitative

research methods appropriate for meeting your chosen scenario’s project aims and objectives.

It is important to recognise that project work is reliant on gathering information/data that

can be analysed. The scale of the project means that there must be time for both primary and

secondary research. An advised model would be to use secondary research as this will help you

to conduct and interpret primary data collection. The project could then yield data/information

that could be compared with the findings of secondary research information.

Should you decide to choose primary data, you may use data collection tools such interviews and questionnaires.

Evidence - list of resources which you have consulted and gathered the data from.

Criteria P4 ✔

**Part 3**

Task 1 (Date due 30/1/19)

a) Analyse research and data using appropriate tools and techniques. This can be

done using graphs and charts to show trend analysis, coding or typologies.

Criteria P5✔

b) Communicate appropriate recommendations as a result of your project research

and data analysis to draw valid and meaningful conclusions. This needs to be presented

logically, where the assumption is that the audience has little or no knowledge of the project process.

Evidence - submit the presentation with notes on classroom

Criteria P6✔

**Part 4**

Task 1 (Date due 26/3/19)

a) Reflect on the value of undertaking the research to meet stated objectives

and own learning and performance. This is a written reflection of around 500 words.

Use the Performance Review Template (can be found at the end of the assignment) to help you with this task.

Criteria P7✔